

Minnesota Board of Barber Examiners
2829 University Avenue South East, Suite 315
Minneapolis, MN 55414

July 26, 2010

The Minnesota Board of Barber Examiners met on July 26, 2010 at 2829 University Avenue South East, Minneapolis, MN 55414; 4th Floor, Conference Room A. Board Members present: Francis Plant, Douglas Klemenhausen, and Michael Vekich. Absent: Jon Stone

Call to Order

Chairperson Francis Plant called the meeting to order at 8:00am

Amend or Approve Agenda

Member Vekich made a motion to approve the agenda with one addition. Member Klemenhausen seconded the motion. Motion carried unanimously.

Amend or Approve Minutes

Member Vekich made a motion to approve the minutes of the April 19th meeting of the Board. Member Klemenhausen seconded the motion. Motion carried unanimously.

New Business

The Board designated Chair Person Plant to represent the Board at the upcoming National Association of Barber Boards of America convention being held in St. Paul September 19-23, 2010.

The Board approved the addition of an Instructor Examination during the November Board Exams.

The Board approved the appointment of member Stone to the Complaint Committee as made by Chair Plant on May 26th, 2010.

The Executive Secretary announced the hire of Jason Lawson as the new Inspector effective August 4, 2010.

Unfinished Business

No old or unfinished business

Correspondence and waiver requests

The Board heard a request by HH seeking waiver to reinstate his registered (master) barber license, expired 12/31/2008, without re-exam due to administrative errors. Motion by member Klemenhausen to grant the waiver, seconded by member Vekich, motion carried unanimously. Staff instructed to reinstate HH license.

The Board heard a request by AG to waive re-take of apprentice exam to reinstate apprentice license prior to eligibility to sit for registered (master) barber exam. Motion to deny waiver by member Vekich seconded by member Klemenhausen, motion carried unanimously. AG will be required to reinstate apprentice license prior to eligibility to sit for registered barber exam.

The Board heard a request by MM to waive re-take of apprentice exam to reinstate apprentice license prior to eligibility to sit for registered (master) barber exam. MM was seeking to reinstate apprentice license based on incarceration and expiration of four year eligibility while incarcerated. MM was released and subsequently returned to prison during the four year period in question. Motion to deny waiver by member Klemenhausen seconded by member Vekich, motion carried unanimously. MM will be required to reinstate apprentice license by exam prior to eligibility to sit for registered barber exam.

The Board reviewed a request from JJ seeing to reinstate apprentice license expired in 2008 without retest due to continued incarceration since initial licensure. Motion by member Klemenhausen to reinstate apprentice license upon payment of necessary fees seconded by member Vekich, motion carried unanimously.

The Board reviewed a request from EH seeing to reinstate apprentice license expired in 2001 without retest due to continued incarceration since licensure and the establishment of a payment plan to pay for licensing by paying current license fees first and working back to 2001. Motion by member Klemenhausen to require retest for apprentice license based on number of years the license has been expired and since EH has received any training or practice as a barber. Motion seconded by member Vekich, motion carried unanimously. EH will be required to re-exam.

The Board heard a request from EG to reinstate apprentice license expired in 2007 and set four year eligibility to begin upon release date. Motion by member Klemenhausen to grant request seconded by member Vekich motion carried unanimously.

The Board reviewed a request from JD to reinstate expired registered barber license that expired 12/31/2008 due to family hardship and significant health issues. Motion by member Klemenhausen seconded by member Vekich granting waiver, motion carried unanimously.

The Board reviewed a request by HH to waive the re-exam to reinstate expired apprentice license and approval to take the registered barber exam due to significant family hardship resulting in HH being out of the country for the past two years. Motion by member Klemenhausen seconded by member Vekich granting waiver, motion carried unanimously.

Executive Secretary Report

By request of the Board Executive Secretary, Thora G. Fisko, has prepared a report regarding the state of the office upon hire as of March 22, 2010. A summary of this report was given to the Board highlighting the back log of applications, disorganized files and lack of procedural instruction available to the new Executive Secretary upon hire. Since hire approximately 250 licenses have been completed, printed and mailed, the file room which contained boxes of unorganized files has been cleaned and files moved to file cabinets, and general sorting and cleaning has occurred in the office area. Policies and procedures needing to be written or updated have been identified and work has begun to add information to the website.

The process of shop license renewal is nearly complete. Renewal notices were sent out mid May and with the exception of late renewals "trickling" in the barber shop license renewal is complete. Barber license renewal will begin in September for barber licenses which expire 12/31/2010.

A correction to information provided at the April 19 Board meeting regarding requirements for the Board to provide customer feedback option on the website was given. At the April 19th meeting it was reported that this was a requirement for the Barber Board. Currently this is not a required feature of the website however; inclusion of this feature will be explored as a customer service as the website continues to be developed.

Public Comments

A member of the public KK came forward to address the lack of action on complaints since the board was separated from the joint Barber and Cosmetologist Board of Examiners July 1, 2009. Mr. K expressed his concerns regarding lack of actions and the unacceptable nature of this lack of action.

Schedule and Notification of Upcoming Board Schedule

September 27, 2010 8:00 am regular Board meeting

November 29, 2010 8:00 am regular Board meeting

Closed Complaint Committee meetings to follow Board meetings as needed.

Adjournment

Upon motion by member Vekich seconded by member Klemenhausen Board Chair Plant adjourned the meeting at 9:50am.